



Republika e Kosovës
Republika Kosova - Republic of Kosovo
Qeveria - Vlada - Government

Ministria e Punëve të Brendshme/Ministarstvo Unutrašnjih Poslova/
Ministry of Internal Affairs

INSTITUTI I KOSOVËS PËR ADMINISTRATË PUBLIKE
INSTITUT KOSOVA ZA JAVNU ADMINISTRACIJU
KOSOVO INSTITUTE FOR PUBLIC ADMINISTRATION



ORGANISATION
INTERNATIONALE DE
la francophonie

Announcement

The Kosovo Institute for Public Administration (KIPA) issues the following:

Invitation to apply for French language courses for civil servants/public officials of the Republic of Kosovo:

The Government of Kosovo, through the Ministry of Foreign Affairs and Diaspora, has signed a Memorandum of Partnership with the Organisation Internationale de la Francophonie (ONF) and has started implementing the National Francophone Initiative (NFI) 2023-2026 programme to develop its officials' French language skills for international relations. The objective is particularly to strengthen the French capacities of civil/public servants and diplomats responsible for international files and required to represent our country in international meetings in French, especially within international and regional organizations.

The Kosovo Institute for Public Administration/Ministry of Internal Affairs as the Technical Coordinator of the programme in question and the French Institute of Kosovo as the service provider are organizing the programme for learning the French language from level A2 to C1 for public officials/civil servants of the Public Administration of the Republic of Kosovo.

The programme is supported and co-financed 50% by the Organisation Internationale de la Francophonie (ONF) and 50% by the Kosovar side, namely the Kosovo Institute for Public Administration/Ministry of Internal Affairs.

The purpose of learning French:

The overall goal of the National Francophone Initiative 2023-2026, developed in the annual course plans, is to enable capacity building in French for diplomats, public officials/civil servants, staff and experts within the public administration in the Republic of Kosovo, who deal with international affairs, in order to use the French language of international relations in decision-making on the international stage. Therefore, the programme focuses on strengthening professional capacities in French of international relations for public officials/civil servants of the Republic of Kosovo.

More specifically, the implementation of the NFI aims to:

1. Create a favourable environment in the central administration for high-level and professional staff and experts who are part of international meetings, so that they can demonstrate an adequate level of French in their professional context. To this end, training courses in diplomacy and international relations and/or French in the field of international relations will be provided to diplomats, senior officials, staff and certain experts of the central administration.

2. Develop, within this favourable environment (group) of high-level experts, technical experts and Francophone professionals through language sessions for professional courses (e.g. international negotiation, administrative writing, public speaking, etc.) and technical courses in relevant fields of expertise valuable in the Francophone space, conferences or seminars on topics of international interest.

3. Strengthen bilateral and multilateral "Francophone collaborations" between national staff and experts from Francophonie countries. This will encourage the organization of regional and/or international activities.

4. Create a Francophone decision-making authority, with sufficient authority to influence the use of the language (in international meetings) or motivate their colleagues to learn French. To this end, a number of public officials/civil servants could be offered training in French for international relations.

Duration:

French language lessons for the following year are expected to begin in March 2026. The course level will be 90 hours of instruction, 45 minutes for levels A2, B1, B2 and C1 120. The 2026 project is expected to last until the end of the year.

Responsibilities and duties of candidates for French language learning:

- Attend course sessions for at least 80% of the time.
- Complete the course assignments under the NFI 2023-2026 programme for senior officials, as defined by KIPA.
- In the event of termination of the course without any valid reason, they will compensate the financial damage foreseen in the contract which will be signed by each candidate.

Evaluation of candidates:

In order to obtain a certificate for learning French at levels A2 to C1, all candidates will be assessed based on the knowledge acquired during the course by French language professors who will be engaged by the French Institute in Pristina.

Criteria/qualifications required for application to the programme:

- Be an employee/civil servant/public servant of the Republic of Kosovo.
- A written approval of the superior.
- Knowledge of the French language at the relevant levels: A2, B1, B2, C1.

Required documents

- Scanned superior approval.
- Proof of your level of French language proficiency.

Application deadline:

Interested candidates should send the application along with the documents (scanned superior approval and proof of French language proficiency) to [e-mail: nita.selca@rks-gov.net](mailto:nita.selca@rks-gov.net); avni.hasani@rks-gov.net no later than 23.01.2026.

Note:

This application also applies to officials who have completed a session in previous years and have been awaiting information to continue in future sessions according to the level they possess!