

The law makes special emphasis to rural areas for organizing public debates on draft municipal acts of public interest.

All proposals on draft municipal acts, raised by the residents and interest groups at the public meetings, have to be reviewed **within 15 days**, from the day they were raised, and presented to the Municipal Assembly

Publication of municipal acts

Municipalities are obliged to publish and make accessible all municipal acts, with exceptions as defined by the law. These acts should be made accessible in an efficient way; primarily by posting them on municipal official website. You can access municipal acts also through exercising your right to access public documents.

ALL MUNICIPAL ACTS SHOULD BE ACCESSIBLE TO YOU IN OFFICIAL LANGUAGES AND LANGUAGES IN OFFICIAL USE IN YOUR MUNICIPALITY

Publication of municipal sub-legal acts

Publication of municipal sub-legal acts is defined by the regulation on drafting and publication of municipal acts. With their publication, the whole cycle of municipal legislative process is completed.

When do municipal sub-legal acts enter into force?

Municipal sub-legal acts enter into force after their publication and from the day as specified in the municipal sub-legal act itself. Exceptionally, these acts can have a retro-active effect, which is also defined in the municipal sub-legal act itself.

NOTE! MUNICIPAL SUB-LEGAL ACTS ENTER INTO FORCE 15 DAYS AFTER THEIR PUBLICATION ON THE MUNICIPAL OFFICIAL WEBSITE

Publication of municipal sub-legal acts on the municipal official's website, in official languages of the municipalities, is a legal obligation. In addition, they should also be published in a physical/printed form.

All municipal sub-legal acts are published in a separate link which can be found on the municipal official website as in the example herein:

<https://kk.rks-gov.net/prishtina/Municipality/Assembly/Regulations.aspx>

Draft municipal acts can also be published on a separate link on official website as in the example herein:

<https://kk.rks-gov.net/prishtina/Municipality/Assembly/Draft-rregulloret.aspx>

All relevant legislation can be found at:
<http://mapl.rks-gov.net/>

ACCESS TO MUNICIPAL ACTS

Public participation in drafting of municipal acts and their publication

OSCE Organization for Security and
Co-operation in Europe
Mission in Kosovo



What are municipal acts?

Municipalities are authorised to draft and approve municipal acts based on and in compliance with the primary laws or/and issue acts that are necessary for the implementation of municipal own competencies.

Municipal acts include:

- *Municipal sub-legal acts approved by the municipal assembly and,*
- *Mayors decisions and instructions*

Municipal acts apply to the administrative territory of the municipality that has issued them and are mostly endorsed through municipal decisions and regulations.

What are municipal sub-legal acts?

Municipal sub-legal acts are of general nature and approved by the Municipal Assembly. Such acts are:

- *Municipal Statute;*
- *Regulations;*
- *Decisions;*

MUNICIPAL SUB-LEGAL ACTS OF GENERAL NATURE APPLY TO INDEFINITE NUMBER OF CASES AND ARE APPLICABLE TO THE SPECIFIC TERRITORY

What are municipal sub-legal acts of general nature?

Municipal sub-legal acts of general nature are acts that regulate matters of common interest. For example, if your municipality is planning to build a parking space or erect a statue at the public square, these acts are of general public interest.

Few examples of municipal acts of general nature:

- *Municipal Urban Regulatory Plan;*
- *Municipal Waste Management Plan;*
- *Municipal Regulation on Taxes, Tariffs and Fees;*
- *Municipal Regulation on Use of Languages;*
- *Municipal Regulation on Cooperation with Villages and Urban Neighbourhoods;*
- *Municipal Regulation on business registration;*
- *Municipal Regulation on Licensing Business Organization;*
- *Municipal Regulation on Student Scholarship;*
- *Municipal Regulation on Allocation of Social Housing;*
- *Municipal Regulation on Taxi Services;*
- *Municipal Regulation on Property Taxes; etc.*

By law, the municipality is obliged to consult the public in the drafting of municipal acts.

Consultation of the public and interest groups on the draft municipal acts is part of legislative process foreseen by the law.

YOU HAVE THE RIGHT TO ACCESS DRAFT MUNICIPAL SUB-LEGAL ACTS IN THEIR DRAFTING STAGE, BEFORE THEY ARE ENACTED BY THE MUNICIPAL ASSEMBLY

How is the public consulted on draft municipal acts?

The most common way for consulting the public on the draft municipal acts is through public meetings. These meetings should be organized in a way that will attract greater public participation. Namely, the municipality is obliged to inform you on the:

- Date
- Venue
- Hour
- Agenda

Two weeks prior to the meeting, using:

- Public announcement boards in most frequented places of the city and/or village.
- The municipal building space.
- Electronic and printed media.
- Municipal official website.